

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
WATERFRONT DEVELOPMENT LAW EXEMPTION REQUEST
("ZANE LETTER")

CHECKLIST FOR ADMINISTRATIVE COMPLETENESS

(1/03)

Development that is exempt from the Waterfront Development Law requires **NO** certification or approval from the Department, except as may be required by other programs administered by the Department or other agencies. These are the submission requirements for an administratively complete application package for an exemption letter. Please read each section and check each area after you have fully completed or compiled the information for each applicable requirement. Visit our website at www.state.nj.us/dep/landuse for additional help and information.

- ☐ 1. A completed LURP application form;

- ☐? 2. A copy of the Tidelands instrument (grant, lease or license) or "statement of no interest." **Note:** The Bureau of Tidelands Management at (609)292-2573 can assist you with questions concerning Tidelands instruments;

- ☐ 3. A copy of any previous waterfront development permit issued for these structures, if applicable;

- ☐ 4. A copy of the applicable portion of the Tidelands Map adopted by the Tidelands Resource Council (base map photography dated 1977/1978) or New Jersey Coastal Wetlands Map (base map photography dated 1971, 1972) **showing** the location of the structures to be replaced, renovated, or reconstructed; **Note:** The above maps are available from the County Clerk's office and the DEP Bureau of Tidelands Management. To request maps from the Bureau of Tidelands Management please call (609)292-2573. There is a nominal fee for the maps from the Bureau of Tidelands.

- ☐ 5. Photograph(s) of the existing structures, if applicable, labeled as to orientation; and

- ☐ 6. Four sets of plans showing the location and dimensions (length, width, height and elevation) of the structures to be replaced, renovated, or reconstructed.

Applications shall be submitted to:

New Jersey Department of Environmental Protection
Land Use Regulation Program
PO Box 439
501 East State Street
Trenton , New Jersey 08625-0439
Attn: Application Support